MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final

Meeting Name:	IPRS Core Team Meeting
Facilitator:	Cheryl McQueen, DMH
Scribe:	Sara Parks
Date:	3/16/05
Time:	10 - 11 a.m.
Location:	Crossroads, Conference Room 3

IPRS Core Team Attendees:

x	Sharlene Bryant	**Others:**	
x	Cathy Bennett	x	David Coffman
x	Cheryl McQueen		Kellie Fessler
	Deborah Merrill		Sandy Flores
	Gary Imes	x	Tim Gwyn
	Joyce Sims	X	Sara Parks
x	Paul Carr	x	Mike Frost
	Rick Debell	X	Shannon Johnson
	Thelma Hayter	X	Angela Floyd
	Jeffrey Poole	X	Pamela Horrell

Attendees:

x	Alamance-Caswell	x	Onslow
x	Albemarle	x	OPC
x	Catawba	x	Pathways
x	Centerpoint	x	Pitt
x	Crossroads		Riverstone
x	Cumberland	x	Roanoke-Chowan
x	Durham	x	Rockingham
x	Eastpointe	x	Sandhills/Randolph
x	Edgecombe-Nash	x	SE Center
x	Foothills	x	SE Regional
x	Guilford		Smoky Mountain
X	Johnston	x	Tideland
x	Lee-Harnett	x	VGFW
x	Mecklenburg	x	Wake
x	Neuse	x	Western Highlands
x	New River	x	Wilson-Greene

Attendees:		
Agenda:		
Item No.	**Topics**	
1.	**Division and EDS Review**	Upcoming checkwrites**:** March 18, 24, April 8,15, 22
		Tim Sullivan: Update Medicaid issues
		BugCentral Status
		Key CSRs
		Operations Support: File Maintenance, Security, and Help Desk
		Area Programs joining this week:
2.	**Area Programs**	Roll call Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
		Review March 11th checkwrite results.
		Questions/comments about Upcoming checkwrites – March 18, 24 April 8,15, 22 Agenda items Approve 3/2 minutes for posting
		Status of Infrastructure Assessment/IP Address for IP audit. Horace Macon 919-816-3233.
		IPRS Questions or Concerns – DMA Direct Provider Enrollment Questions – Angela Floyd & Pamela Horrell
		Tim Sullivan – MMIS Updates
		Updates to Roll Call? Any other area program questions/comments? DMH and/or EDS concluding remarks.

Next Meeting: March 23, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk –

1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	**Upcoming Checkwrites** March 18, 24, April 8,15, 22
2.	**Tim Sullivan -** Update Medicaid issues –
3.	**Bug Central Status:** 2 customer review, 4 in process
4.	**Key CSRs:** We have a meeting following Core Team
5.	**Operations Support – File Maintenance, Security** –

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	**Roll Call** (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up wit on the issue.
3.	Review March 11 checkwrite
4.	Questions/Comments about upcoming checkwrites: March 18, 24, April 8,15, 22 Please keep in mind that next Friday (3/25) is a holiday, so the cutoff is Thursday (3/24).
5	**Agenda items**

Approve 3/2 minutes for posting. Need to add New River to the 3/9 minutes.

Status of Infrastructure Assessment/IP Address for IP audit. Horace Macon 919-816-3233. We still need OPC and Rockingham to complete this.
Comments: Rockingham had no updates from last week. OPC – Tina has contacted Frank.

DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell will be here going forward to answer questions regarding direct provider enrollment. Lacey Barnes may join the call as well.
Q: (Sandhills) – What are the expectations for 7-1-05?
A: Angela – We are working closely with Mental Health and are still looking at the timeline so I do not have a definite answer at this time. We do not have any specific information related to 7-1-05 yet.
Q: Jeanna (Catawba) – We have a provider who submitted their application, but have not received their provider number. Can they bill now or do they need to wait for that number?

A: The provider has no mechanism to bill Medicaid claims if they have not received there provider number.All complete applications received will be back dated to the 1st day of the month the application was received. We are caught up on all applications received in February, so if providers have submitted an application in February they should have received some response from DMA. If not, you may contact Alison Stephenson at 919-855-4050 or email Alison.stephenson@ncmail.net

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics

5.
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Q: Jeanne (Onslow) – Do contract physicians need to get there own provider number?

A: Pam – If they are currently billing through LME, they can continue doing so through the definitive date if which DMA and DMH sets a transition date for Phase II. The MD's (if they do not already) should have or apply for a Medicaid attending provider number.

Q: Sharlene (Albemarle) – Is there anything definite on provisional staff?

A: No.

Q: Jeanna (Catawba) – If a provider is direct enrolled does payment go to their office?

A: Yes, if they so choose. They may also choose to direct their payment to another location or to be electronically deposited to any bank account of their choice.

Q: Naomi (Guilford) – Employees of LME can they apply for provider number?

A: Yes – if they meet the provider enrollment conditions for participation outlined in the special bulletin. Or are a provider that Medicaid enrolls for direct reimbursement, they should proceed with the application process.

Q: Sandy (Crossroads) – Can we act as a clearinghouse for direct enroll providers?

A: No decision has been made whether LME can do this or not. There are federal regulations that govern billing agents that are outlined in 42 CFR 447

Q: Fonda (Neuse) – I received a summary of block 19 referrals for children and the report listed children who we did not refer. Who do I speak to about this?

A: Carol Robertson at DMA.

One provider mentioned the 3 to 4 week lead time needed by their software vendors to implement new billing changes. Angela Floyd will bring this to the attention of the Mental Health Workgroup.

IPRS Questions or Concerns –

Q: Tom (Western Highlands) – Any LME having any success billing 3rd party insurance companies for ACTT?

A: General response from Area Programs: No

Q: Ralph (Centerpoint) – When can we bill psychosocial rehab & day treatment?

A: We will get an answer if this can occur on this week's checkwrite.

Q: Jeanne (Onslow) – I am still getting denials on CBS & Case management (T1017HE), any idea as to why?

A: Fax an example to Shannon Johnson at 919-851-4014.

Q: Jeanna (Catawba) – Cannot enter HCPCS (H004) code and modifier for PA. How do we authorize those services?

A: There is a crosswalk for HCPCS/modifiers to local codes that should be used on the PA. Crosswalk can be found on the division IPRS website. Cheryl will send out to Jeanna..

Q: Adrina (Mecklenburg) – Is this different from what was sent in the service array?

A: No it is the same.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
	Medicaid Questions or Concerns C: Shannon Johnson received Eva (VGFW) fax about EOB 79 issue. She has submitted a request to DMA to find out if they meant to prohibit LMEs from being paid for the service or not. Q: Jeanna (Catawba) – Is the fix for 1551 in place for the 3/18 checkwrite? A: David will check with Tim on this. Q: Kim (Neuse) – Where are you on YP740 fix? A: We are currently working on identifying claims so we can adjust and we'll let you know when the adjustment will take place.
6.	**Updates to Roll Call?**
7.	**Any other area program questions/comments:** Angela Floyd and Pamela Horrell from DMA will join our call next week.
8.	**DMH and/or EDS Concluding Remarks:**

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI#.						

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						